



Residence Life 1-Year Housing Application & License Agreement

New Resident Student is under 18 years old – Parental Signature Required

The housing agreement will be binding for the entire academic year. This is not a lease and students are not considered tenants under New York Law.

Term:

Fall 2022/Spring 2023 Academic Year*

Spring 2023

Resident Info:

Major:

J-Number: J00

Resident Name (First & Last):

Preferred Name:

Permanent Address:

Street	City	State or Country	Zip
Date of Birth	Gender Expression:	Male Female	X

Email:

(Please provide your primary, non-high school affiliated, email address)

Cell Phone Number:

Is it okay for our office to text you information?
Yes No

Have you been convicted of a felony?

Yes

No

Suitemate Survey

This Suitemate Survey is a tool used to match up residents based on various criteria. Residents choosing to not complete the survey will be placed into general-population housing and will be matched with suitemates at the discretion of the Director of Residence Life or designee. Students will receive an email containing a link to the survey within a few weeks of completing their housing application and housing deposit.

Housing Bundle

Please choose your housing bundle. Bundles include your meal plan and cost of housing.
Any bundle upgrades after the start of classes will revert to original, non-discounted prices.

**BASIC bundle: 7-meals per week +
\$75 J-Dollars**

- Single bedroom: \$4,100/semester

**BEST VALUE bundle: 12-meals per week +
\$125 J-Dollars**

- Single bedroom: \$4,520/semester

**PREMIUM bundle 15-meals per week +
\$150 J-Dollars**

- Single bedroom: \$4,950/semester



Parent/Guardian Email - Optional

Occasionally the College or Residence Life program may have updates that are useful to parents or guardians. If you have a parent or guardian who would like to receive updates, please provide their name and email.

Parent/Guardian Name:

Email:

Housing Deposit

The housing deposit is not considered advanced payment on the student bill. Housing assignments will not be made and housing charges assigned until the full \$200 deposit* is submitted. Deposits may be split into two payments of \$100 + bank processing fees.

All deposits should be paid in full no later than August 1st for the Fall semester or January 1st for the Spring semester.

*Bank processing fees (up to \$10) are in addition to \$200 for credit/debit or e-check payments.

Payment Options

Credit Card Payment: *Pay by credit card through Square [here](#).*

Send check or money order for \$200: *JCC FSA: Attn Residence Life, P.O. Box 20., Jamestown, NY 14702-0020*

International Students:

Flywire Payment: Access the Flywire payment option [here](#), and ensure that SUNY Jamestown Community College – FSA Residence Life is selected as the recipient.

Proof of Health Insurance

Proof of health insurance is required to move in and reside in the Hillside Suite. Please provide a copy of your health insurance with submission or send a copy to the Office of Residence Life by mail, fax, or email as soon as possible.

Proof of immunizations are required by JCC Health Services and may be submitted to the Health Center. Submission of the immunizations are not required to complete the housing application but residents may not move into the residence halls if immunizations are not on file. For more information, please visit: [College Health Services](#).

License Agreement and Terms

- The cost of the Basic housing bundle for the 2022-23 academic year is \$8,200*, paid \$4,100.00 per semester for a single room or \$7,320*, paid \$3,660 per semester for a double room. This cost includes a 7 meal/week meal plan. The cost of the "Best Value" or "Premium Bundle" are reflected in the Housing Bundle pricing in the Housing Bundle section and would be billed per semester for a single or double room, depending on the selection above. See additional information for enhanced housing/meal plan bundles available prior to move-in.
- The housing agreement is binding for the entire academic year; students are financially responsible for both Fall and Spring semesters. Exceptions may be made by the Director of Residence Life or designee for extenuating circumstances, including, but not limited to, active military enlistment or graduation.
 - Housing occupancy is limited; students will be housed on a first come, first served basis. Students who are placed on a wait-list, who have not been assigned a room, and have been notified of their wait-list status will have the option of requesting their deposit back or moving it to the spring semester, in the event housing becomes available.
 - Students who have completed their housing application and deposit prior to August 1 for the Fall semester and January 1 for the Spring semester will receive priority housing status.
- I acknowledge that I have reviewed the current FSA Residence Life Housing Manual and understand that I am responsible for its contents and the policies upheld by the College, which can be amended at the sole discretion of FSA and the College. I acknowledge that to reside in the Hillside Suites that I must be registered at full time status (at least 12 credit-hours). The FSA Residence Life Housing Manual and the Constitution of the Student Body can be found on our [website](#) and should be reviewed prior to signing this agreement.
 - I understand that if I choose not to be a responsible resident, I will face disciplinary action. If found responsible for actions causing damage to the residence hall or surrounding property or resulting in breach of safety or security of residents, including myself, I will be liable to pay damages and face possible expulsion from JCC Hillside Suites Residence Halls and the JCC Residence Life Program.
 - The deposit is non-refundable for applications unless written request is made to the Office of Residence Life by July 1 prior to the beginning of the fall semester, or prior to one week before the start of classes in the spring semester. Bank processing fees will be deducted from any returned deposits. Written requests should be submitted to residencelife@mail.sunyccc.edu.
- Full payment of student bills must be arranged prior to the start of each semester.** Students may arrange payment through the Financial Aid and/or Business Offices. Students intending to pay for housing, tuition and fees with financial aid should file for financial aid no later than April for the Fall semester or October for the Spring semester. Completion of the FAFSA is required for any financial aid award. Any student owing a balance after financial aid is applied must demonstrate means to remit unpaid balance before being allowed admittance into the residence halls. Students are required to enroll in the [Nelnex Payment Plan](#) through the Business Office. Students who fail to make payment arrangements by the due date(s) set by the College may have their housing contract cancelled and/or have a hold placed on their student account.
 - Occupants agree that housing, tuition and fees will be paid by due dates and accept liability for any collection costs as a result of failure to pay including, without limitation, collection agency fees, court costs and attorney fees. Occupants must understand that if any portion of their account remains in arrears after required payment dates or changes in financial aid status that they will be required to move out of the residence hall. If an unpaid balance remains at the end of the semester, the student's account will be forwarded to a collection agency within 30 – 90 days. Occupants must also understand that Jamestown Community College may contact them by phone, e-mail, or text message regarding any outstanding account using any phone number, cell phone number or e-mail that was provided to the college.
- I understand that the Residence Life program reserves the right to consider various factors, including space availability and resident conduct history, and compatibility, when making housing assignments. The submission of this application and the roommate survey does not guarantee that a housing request(s) will be honored

Student Signature

Date

Parent/Guardian Signature

Date

***Student under 18 years of age must have both student and parent/guardian signature to be valid.**

*2022-23 rates subject to change. Applications are only active and a room is only reserved once a deposit has been received and a current FAFSA has been received by the College. Request for a refund of deposit must be submitted in writing prior to July 1 prior to the beginning of the fall semester, or prior to one week before the start of classes in the spring semester. **Any request made after these deadlines will not be honored.***

Office of Residence Life | Email: residencelife@mail.sunyccc.edu | Phone: 716.338.1188 | Fax: 716.338.1460 | Website: [SUNY JCC Residence Life](#)